



STORNOWAY PRIMARY PARENT COUNCIL

Minutes of Meeting held at Stornoway Primary School

Tuesday 7th May 2024, 7PM

Present:	Apologies:
Sarah Maclean	Dani Lewis
Lynne Maciver	Cllr Duncan Macinnes
Gillian Mackenzie	Cllr Frances Murray
Emma Macsween	Shona Sheilds
Rhona Morrison	Christine Campbell
Carla Mackay	Cllr Rae Mackenzie
Karen Macdonald	Cllr Gordon Murray
Laura Jayne Davis	
Mairi Macdonald	
Graeme Macleod	
Colin Morrison	
Peigi Maclean – Head of School	
Karina Mackay – DHT	
Catherine Macleod - Teacher	
Mairi Macleod – Teacher	

Welcome & Apologies

The Chair welcomed everyone to the meeting and apologies were noted.

The Chair introduced the Junior Leadership Team from the school who gave a presentation on the work of their group. Following the presentation, the Junior Leadership Team discussed fundraising ideas with the parent council. It was suggested that the fundays are re-instated but possibly on a Friday afternoon so Nicolson pupils can be used as volunteers. It was agreed that this was a good idea. They also informed the group that they would be fundraising in August for new reading books for P1-7.

Minutes of previous Meeting & Matters Arising

The minute of the previous meeting were agreed, and it was decided that the minutes would be e-mailed to the school office in draft form when complete so they can be added to the website as soon as possible and any amendments can be made at the next meeting.

It was noted that the recent raffle held by the parent council was very successful and approx £1240 was raised.

	ACTIVITY	LEAD / ACTION	WHEN
1	<p>Christmas Lights</p> <p>ACES now have the new Christmas lights. ACES should be approached to check if they are still willing to install the lights for free – otherwise a quote for labour will be required. This should ideally be actioned no later than October to allow for installation time and preferable weather conditions for the workmen.</p> <p>Christmas lights for the inside of the school are to be purchased and an electrician from Lewis Builders has agreed to install them.</p>	PC/School	Update to future meeting.

2	<p>New Sports Development</p> <p>Donald Macleod has updated that the procurement process has been progressing since having budget certainty. There have been significant additional considerations to work through as the only tender received was from an international supplier.</p> <p>These matters are now nearing conclusion and the Comhairle is close to making a conditional tender award, expected in the coming weeks.</p> <p>Consultant Quantity Surveyors are working to complete an updated construction cost plan. The schedule of works now indicates construction on site commencing from late Autumn 2024 with completion in Summer 2025.</p>	CnES	Update to next meeting.
3	<p>Sports Opportunities</p> <p>P6-7 Football, Shinty, Netball and Rugby clubs have all now started. P4-5 will commence this term. There is still no progress with the P1-3 clubs but this is still in planning.</p>	School / Strada	Update to future meeting
4	<p>Extra Curricular Clubs</p> <p>Matthew Macneil from the shed will be starting a Scripture Union Club in the school from August 2024.</p> <p>There was discussion around other clubs but finding volunteers to run them is an issue. It was suggested to run a chess/draughts club – the school will look at this.</p>	School	Update to future meeting.
5	<p>Uniforms</p> <p>Karen advised that the uniform table at the open day was a big success and she has now done a new order for the uniform cupboard. It was agreed to have uniform tables at the sports days next week and ask the Eco Committee to man these.</p> <p>It was also suggested to ask parents of children who are leaving the school to donate their uniforms to the school.</p>	Karen Macdonald / School	

CONSTITUTION UPDATE

The constitution will be shared with all Parent Council members for consideration for updates. The school asked that this be done this term so that the finalised constitution will be ready for the new school term in August. It was agreed that the AGM will be in September and the timings of meetings will be included in the updated constitution.

Carla enquired about the changes to membership between the November 2023 Parent Council AGM and the meeting in February 2024. The Interim-Chair explained that at the AGM in November 2023, some attendees had put themselves forward for office bearer roles but not specified that they wanted to join the parent council committee. Then in February 2024, Mairi Macmillan stood down as Chairperson, so it was agreed at that meeting that an Interim-Chair (Sarah Maclean) and Interim-Vice Chair (Lynne Maciver) were put in place until August and the remaining spaces on the parent council were filled by attendees at the meeting.

SCHOOL UPDATE

- Good progress is being made towards the school improvement plan.
- The school are participating in a National Writing programme for the 2nd year running. The programme is being delivered in partnership with the Children & Young Peoples Improvement Collaborative. The programme aims to raise attainment in writing at first level.

- The work of the anti-bullying ambassador's has been identified by HMIE as a highly effective approach to preventing and responding to bullying. It has been featured as one of 17 case studies from schools across Scotland in the new anti-bullying resource published by HMIE.
- P5-7 classes all performed their concerts in term 3. Carla highlighted parents leaving the concerts mid way through when their children have been on. The school are aware of this and have tried to address it but it is very difficult to manage.
- The school open afternoon was a great success and well attended by parents with good feedback received from the parent evaluations.
- The Polycrub is now up and running with most classes now involved in helping with the planting.
- A large number of pupils have taken part in various sports festivals over the last few months. A sports club has been set up for P4-5. Bike ability has taken place for P6 and 2 teachers are now trained to deliver bike ability. Sports Days and the swimming gala will take place this term.
- The local mod is coming up and Marisa Macdonald is supporting pupils involved in recitations. The school are still looking for parent volunteers to support with solo singing. There are 2 ceilidh groups entered into the mod and all GM classes are entering a play. The school have approx 114 pupils entering across the whole competition.
- The primary 6 team came 2nd in the Euroquiz competition.
- Pupil progress reports will be issued to parents on 7th June.
- P7 transitions are well underway and the P7 teachers are working with the NI staff to deliver HWB lessons.
- Developing the Young Workforce day is taking place on Wed 22nd May. The focus this year is on META skills.
- The Rights Respecting Schools committee are hosting a fundraising car wash to raise funds for the UNICEF Humanitarian appeal on Sat 25th May.

NURSERY UPDATE

- P1 enrolment for August is 37 for English & 16 for Gaelic
- The nursery is currently full with a roll of 92. The registers are also full for session 24-25.
- Transition activities are continuing this term with Stornoway Playgroup joining for weekly transitions to P1.
- Nursery sports day on Wed 5th June
- Annual Trip to Ness park is on Wed 19th June and the parent council agreed to fund the cost of the buses.
- The nursery are involved in the DYW day with the school on Wed 22nd May.
- The nursery to P1 transition morning is taking place on Fri 14th June at 10am and all children will spend the morning in their class with their P1 teacher and get to experience play time and lunch time with the infant classes.
- Tues 18th June is P1/carer information session.
- Nursery parties and leavers celebration will take place on Wed 26th June.
- Read, Write, Inc is well underway for P1 & 2 and it is now being rolled out to P3. It is also being used as an intervention with P4 to support children with reading. The programme will be introduced in nursery next session. Excellent progress is being made with the programme.
- Nursery staff will be visiting other nurseries to share good practice.

END OF TERM / SCHOOL YEAR ACTIVITIES

- The Parent Council will fund the buses for the nursery trip.
- 353 ice lollies to be purchased for the pupils – Lynne to arrange this
- Achiever of the Year trophies – 18 trophies to be arranged and purchased from No 10 Shop. Rhona has agreed to arrange this with support from Mairi.
- P7 vouchers – it was agreed to do the same as last year and get £15 vouchers from Argos. There are 70 pupils to buy for and Mairi has agreed to arrange this.
- Confetti canons to be purchased again for the last day of term. 6-8 canons are usually bought from either Events or Argos. Sarah to arrange this.

- Laura Jayne agreed to contact Miele's ice cream van to check their availability for the Final Fling and Christmas lights switch on.
- It was agreed to sell hot drinks at the upcoming sports days. The school will Groupcall parents to ask for volunteers.

FINANCE REPORT

Emma is still struggling getting her name on the bank account. She will go to the bank again this week to try and progress it.

There is approximately £8500 in the account before the 2 outstanding invoices have been paid. There are also 2 expenses cheques to be paid.

It was agreed to run another treasure hunt in September to raise funds and possibly charge teams slightly more.

AOCB

Emma raised that some parents had been enquiring about the bank holiday dates this year. Peigi gave an update and confirmed that this isn't the case for next year.

A fundraising plan for school year 24/25 is to be put on the agenda for the August meeting.

It was agreed that Sarah will attend the August meeting for a handover and then an AGM will be held in September. School to give correct notice of AGM at the start of the school term.

The PC cupboard in the school needs to be cleared out. Lynne & Mairi agreed to lead on this and possibly ask the PC committee for volunteers to help.

DATE OF NEXT MEETING

Wednesday 28th August 2024 – 7pm