

STORNOWAY PRIMARY PARENT COUNCIL

MINUTE OF MEETING HELD AT STORNOWAY PRIMARY SCHOOL

WEDNESDAY 28th FEB 2024 – 7pm

PRESENT	
Peigi Maclean (Head of School)	Karina Mackay (DHT)
Mairi Macleod (Teacher)	Catherine Macleod (Teacher)
Cllr Frances Murray	Cllr Gordon Murray
Cllr Rae Mackenzie	Charlie Nicolson
PARENTS PRESENT	
Mairi Macmillan	Sarah Maclean
Ivanov	Rhona Gallagher
Diana	Hamzah Idris
Christine Macintosh	Sofia Almasri
Fiona Macleod	Helen Macdonald
Sawan Morrison	Danielle Lewis
Karen Macdonald	Rhona Morrison
Gillian Mackenzie	Nicola Mason
Lynne Maciver	Christine Campbell
APOLOGIES	
Emma Macsween	Cllr Duncan Macinnes
Shona Sheilds	Carla Mackay
Nicola Woodard	

WELCOME & APOLOGIES

The Chair welcomed everyone to the meeting and apologies were noted.

MINUTES OF PREVIOUS MEETING (29th Nov 2023) & MATTERS ARISING

A minute of the previous meeting was proposed by Mairi Macmillan and seconded by Mairi Macleod.

	ACTIVITY	LEAD ACTION	WHEN
1	School Cycle Project Strada is willing to progress with and application for cycling infrastructure on behalf of the school.	Eric Macleod	Update to next meeting
2	Friends of Sty Primary Cllr Murray willing to progress this with the help of others. Cllr Murray to approach a reunion committee member and report back at next PC meeting.	Cllr Gordon Murray	Update to next meeting
3	Parent Engagement Peigi reports that the school have seen an improvement in parent engagement. The success of recent events was noted. Attendance at this PC meeting is positive. Christine Macintosh suggested	PC/School	Update to next meeting

	<p>utilising individual class parent whatsapp groups to engage with parents by using a representative from each group. School to send out a microsoft form.</p> <p>Charlie updated that he recently met with the Junior Leadership Team and they were looking at getting parents more involved with the school.</p>		
4	<p>School Cookbook</p> <p>Peigi updated that this was still being worked on and that the school will chase it up.</p>	School	Update to next meeting
5	<p>School Vision</p> <p>Charlie suggested that as the School Leadership Team are looking at an 'A plan' and mission statement for the school, that we take the lead from them and then work with the school and parents on a vision.</p>	School	Update to next meeting
6	<p>RSHP</p> <p>Peigi updated that the RSHP consultation results will be shared in the coming weeks and then RSHP will be getting rolled out in term 4.</p>	School	Update to next meeting
7	<p>Christmas Lights</p> <p>Mairi reported that the new lights have now arrived and arrangements will be made to have the old ones taken down and replaced. Liaise with ACES asap to make a plan and get a quote.</p>	PC	Update to next meeting
8	<p>Review of Traffic</p> <p>Karina shared the report from John 'Tubes' Macleod (CNES) re morning traffic. It was suggested to ask him to do regular checks (possibly once a term).</p> <p>Cllr Murray has received reports from Kennedy Terrace residents about speed on the street. School to put a reminder in the newsletter and continue to monitor. It was suggested that the Junior Leadership Team could look at some sort of campaign.</p> <p>Helen suggested contacting Neal Ingram (CNES Traffic Manager) to discuss options and possibly get temp signage in place.</p>	School	Update to next meeting
9	<p>Sports Development</p> <p>Mairi gave an update on the project and shared an update from Donald Macleod. Donald has offered to attend the next meeting if people want him to.</p>		Update to next meeting
10	<p>Sports Opportunities</p> <p>Anji Macritchie to meet with school on Tues 5th Mar to discuss.</p>		Update to next meeting
11	<p>Homework Clubs</p> <p>This has not been progressed as the focus has been on getting the sports clubs up and running.</p>	School	Update to next meeting

PARENT COUNCIL GOVERNANCE

Mairi Shared the parent council constitution for members to consider for update. Any suggested updates should be e-mailed to the parent council e-mail address and the parent council members will consider for agreement. Peigi to e-mail the link for the guidance document re the role of a parent council.

It was decided not to have an option to join the meeting online due to technical issues in previous meetings. This can be re-looked at in the constitution if people feel that a hybrid option should continue.

Mairi updated that she would be standing down as Chair with immediate effect. Parent Council members were invited to nominate themselves for the position. As no-one offered, it was suggested the Sarah act up as Chair until she steps down at the end of term in June. Mairi Macleod nominated Lynne Maciver as a temp vice chair. Gillian seconded this. Lynne agreed to stand in as Vice Chair.

Charlie Nicolson updated that as per the constitution, a co-opted member can only run for 2 years and he would be stepping down as he has now been a member for 2 years. Sarah thanked Charlie for his work.

Iain Bain also recently stepped down from the Parent Council. Thanks were noted for Iain for his work on the parent council, specifically with the work on the sports facility.

It was noted that as per the constitution, the parent council can have 15 members and currently stands at 10 following Mairi, Charlie & Iain standing down. Christine Macintosh, Nicola Mason and Christine Campbell agreed to join the committee. It was then discussed that as the constitution is being updated, increasing the number of Committee members could be looked at. Dani Lewis, Rhona Morrison and Fiona Macleod indicated that they are willing to also join the committee.

The parent council committee members are as follows:

Sarah Maclean (Temp Chair)	Lynne Maciver (Temp Vice Chair)	Gillian Mackenzie (Secretary)
Emma Macsween (Treasurer)	Claire Hobson	Carla Mackay
Shona Sheilds	Laura Jayne Davis	Karen Macdonald
Mairi Macleod	Christine Macintosh	Nicola Mason
Christine Campbell	Rhona Morrison	Fiona Macleod
Danielle Lewis		

UNIFORM ORDER FOR 2024

Karen suggested the possibility of no longer doing a big parent order for uniforms and rather just to do an order to re-stock the uniforms held in the school as well as continuing to do a push on the school uniforms available at the school entrance. It was suggested that parents just order uniforms with the school office rather than doing order forms for Andrew Hyde. Nicola informed the group that the Education Maintenance payment for school uniforms was made after the school uniform orders so it wasn't the best timing anyway.

It was agreed to have a uniform stall at the school/nursery enrolment days and look at organising a school uniform swap shop day.

FUNDRAISING

Mairi Macleod suggested that as P5-P7 have concerts coming up, that the parent council do 2 hampers to raffle at these events to raise funds. School to contact parents for raffle donations. Tickets to be sold in school as well as at the concerts.

Christine also suggested doing another halloween party as these proved to be very successful.

TERM 4 ACTIVITIES

Parent council to arrange the following for term 4:

- ice lollies for sports day
- Achiever of the Year trophies
- Vouchers for P7
- Confetti canons for P7

A parent had enquired about arranging class photo's for the P7's rather than doing vouchers but it was agreed to continue with the vouchers and the teachers would arrange photo's done by themselves.

SCHOOL REPORT

- School participating in National Writing programme again this session.
- The read, write, inc phonic based reading scheme has been purchased.
- The Collins Big Cat reading scheme has been purchased.
- Story telling sessions are up and running in the library.
- All classes now accessing the library and invited to borrow books.
- Staff worked on a reading for enjoyment policy and in-service which outlines the whole school approach to creating an effective reading culture.
- The Junior Leadership Team are carrying out self evaluation tasks based on some of the themes from the HGI OURS document.
- School currently in the process of updating the curriculum rationale and had excellent engagement from parents and the recent parents evenings. Consultation is ongoing with parents & partners.
- Formats have been updated and adapted for the planning and assessment of all curricular areas.
- DYW day planned for Term 4 to allow pupils to make links from their current learning and how these skills can be transferred to the workplace.
- Whole school project on Eric Liddell.
- Participated in all sports festival events this session so far and school did well in Cross Country races.
- Girls football festival and P1/2 fun fours football competition coming up.
- School recently registered for Sports Scotland award.
- Dates confirmed for P7-S1 transitions.
- Soup & Pudding event for P7 trip was a huge success and raised a lot of money.
- P5-7 have concerts coming up.
- Euroquiz, Comic Relief & World Book Day all coming up next month.

NURSERY REPORT

- Transition – big focus on transition activities this term
- P6 pupils visiting the nursery weekly as part of their Young Leader awards and also to support with transition.
- Nursery involved in updating the school rationale.
- Updated planning & assessment forms to support child led learning.
- Enrolment now open for 8th March.
- 36 enrolling in English and 17 into Gaelic. These figures are approx and final numbers will be confirmed at the next PC meeting.

FINANCE REPORT

Emma not at the meeting to give an update but Mairi updated that there has been no change to the account apart from an annual payment from CNES received of £808.00.

AOCB

Charlie thanked the school for the class who came to visit the Foodbank.

Charlie keen to continue with the planned Finland Trip for the school.

Charlie noted that some parents have mentioned to him about parent council meetings being held on the same nights as NYCOS. It was noted that this was the reason that the PC meetings are rotated between a Tues & Wed.

Peigi thanked all who attended the meeting and highlighted how positive the meeting had been. Peigi also thanked Mairi, Rhona & Charlie for their work on the parent council and for the school.

DATE OF NEXT MEETING

Tuesday 7th May 2024