



STORNOWAY PRIMARY PARENT COUNCIL

Minutes of AGM Meeting held at Stornoway Primary School

Tuesday 6TH November 2024 – 7pm

Present:	Apologies:
Lynne Maciver	Carla Mackay
Mairi Macmillan	Rhona Morrison
Gillian Mackenzie	Karen Macdonald
Christine Macintosh	Laura Jayne Davis
Claire Hobson	Shona Shields
Christine McDowall	CLlr Duncan Macinnes
Peigi Nicolson	
Mairi Macleod	
Karina Mackay	
CLlr George Murray	

The Rights Respecting Schools Committee delivered a presentation to the parent council on the work of the Committee. Peigi to share a copy of their presentation with Mairi for the PC Facebook page.

WELCOME & APOLOGIES

The Chair welcomed everyone to the meeting and apologies were noted. The chair suggested that future PC meetings are held on the same day going forward and it was agreed that they would be held on Tuesdays.

MINUTES OF PREVIOUS AGM MEETING HELD ON 24.09.24

Mairi Macmillan proposed the minutes and Mairi Macleod seconded them. There were no matters arising.

CONSTITUTION & GOVERNANCE UPDATE

The chair has reviewed the constitution and made amendments. Lynne to e-mail the wider parent council with a copy of the amended constitution for approval. The updated constitution will also be e-mailed to the whole parent forum. Lynne to e-mail the school office with a link to the document and give a 2 week deadline for review. The aim is to get it finalised in time for the next meeting of the PC in January.

The chair invited nominations for the position of vice chair. There were no nominations given. Claire Hobson was invited to consider the position and further discussion is to be had.

CHRISTIMAS EVENTS & ACTIVITIES

The Christmas Light switch on & market is being held on Friday 29th November.

List of tables so far are:

- Island Sweets
- Nicola Woodard – Mairi to chase
- Face Painting – Karina. Someone suggested that Melissa may agree to support with this.
- P7 Table
- Raffle
- Baiba's Cakes
- Guess the No of Sweets in the Jar – Gillian to arrange
- P5 Mince Meat
- Reindeer Food

- Christmas Lucky Dip & Tattoos
- Hot Chocolate – Lynne to arrange. Peigi to ask Matthew Macneil for Soup Urns from the Shed
- Candy Floss – Gillian & Rhona Gallagher to pre pack.
- Ice-Cream – Christine McDowall to try and source Ice-Cream Machine
- Santa – George Murray @ 7pm

School Christmas Lights – Peter Mackenzie & John Morrison have agreed to install the lights. Mairi Macleod to speak to Rhona Morrison to confirm that they can go ahead and to allow out of hours access to the school.

The School Office will put out a Groupcall looking for parent volunteers for the Light Switch on.

An additional meeting to arrange the Christmas event was arranged for Tuesday 19th November at 6pm.

The school have ordered Gel Pens as Christmas gifts for the children. Mairi to arrange for the school to be reimbursed. Mairi has already purchased the Selection boxes (2 per class). Parent volunteers are also required to wrap the Christmas presents.

Juice & Crisps is to be purchased for the class parties. Parent helpers will also be required to help make up the party bags around 13th Dec.

Mairi to purchase wine & Chocolates for Santa.

SCHOOL UPDATE

- Gold Sports Award Visit – 20th November
- Scottish Government Visit – 18th November
- Attendance – Improving attendance is a priority this year – currently at 95.4%
- Chinese Exchange Teachers – Miss Gloria currently in Sty Primary and pupils have been working on learning Mandarin words, phrases and songs
- Bike Shelter – Verbal Funding agreed, Strada is submitting quotes and the request for building works has been submitted.
- Calendar of Events – Peigi gave an update.
- Meet the Teacher Coffee Afternoon - £1250 raised
- 42 Shoeboxes were donated from Sty Primary pupils to the Blythswood Appeal.
- Gaelic Promotional Week
- Learning for Sustainability - Mairi to put a link for the 'Learning for Sustainability' video from the newsletter on Facebook
- Afterschool Club Support – School are looking for parent volunteers who can support or lead on activities. A form has been sent out to all parents.

NURSERY UPDATE

The nursery sponsored tiddle raised £1741 and £100 of this will be donated to a local charity which will be discussed with the children.

The nursery are also in the process of setting up a monthly drop in café for parents. Parents have been surveyed to find out preferred times and topics of discussion.

FINANCE REPORT

Mairi has now received a letter from the bank confirming that the PC account is being changed to a business account. There is currently £8264.40 in the PC account but there are still payments which are due to come out of the account.

Still waiting for the payment from Point & Sandwick Trust of £1000 which was grant funding towards the Christmas Lights. Gillian will chase this with PST.

Peigi asked about getting support from the PC with the cost of purchasing new sets of books as part of 'Read, Write, Inc'. The school would like to purchase non-fiction books and also sets of books for the children to be able to take home. Quotes are as follows:

- Non Fiction - £1241.70
- Take Home Books - £2219.10

The Junior Leadership group plan to arrange fundraising in partnership with the PC to support the purchase of the books.

It was agreed that the PC will look into setting up a Crowd Funder type page to try and raise some money via 'Sponsor a Book' – The school asked if the PC would pay for the non-fiction books in the interim while they raise funds as they are needed asap. PC to ask the wider PC for approval before going ahead and paying for the books.

AOCB

Gillian to make a list of all the current committee members and share with the school

Lynne, Mairi & Christine MacIntosh to arrange for the storage unit to be cleared out.

DATE OF NEXT MEETING

Meeting for Christmas Event – Tues 19th November at 6pm

Next PC Meeting – Tuesday 28th January at 7pm