



## STORNOWAY PRIMARY PARENT COUNCIL

Minutes of AGM Meeting held at Stornoway Primary School

Tuesday 24<sup>th</sup> September 2024 – 7pm

Present:	Apologies:
Sarah Maclean	Cllr Duncan Macinnes
Lynne Maciver	Cllr Gordon Murray
Karina Mackay	Carla Mackay
Peigi Nicolson	
Mairi Macleod	
Cllr Frances Murray	
Shona Sheilds	
Emma Macsween	
Sandra Kennedy	
Laura Jayne Davis	
Christine Macintosh	
Rhona Morrison	
Mairi Macmillan	
Gillian Mackenzie	

### WELCOME & APOLOGIES

The Interim Chair welcomed everyone to the meeting and apologies were noted.

### MINUTES OF PREVIOUS AGM MEETING HELD ON 07.11.23

Mairi Macmillan proposed the minutes and Mairi Macleod seconded them.

### MATTERS ARISING

There were no matters arising other than what was to be discussed as per the agenda.

### OFFICE BEARERS REPORT

The chair highlighted the work of the parent council throughout the year.

#### **Meetings**

- Interim Chair was involved in part of the school inspection process
- Attended Education Appeals Committee
- Participated in interview selection for Acting Head of School.

#### **Correspondence**

- Wrote to all Councillors to put across view of Parent Council re the Sports Development changes.
- Kept the Stornoway Primary Parent Council Facebook page updated with relevant posts of interest and information.

#### **Misc**

- Mairi Macmillan stepped down as Chair with immediate effect on 23 Feb 2024. Sarah Maclean and Lynne Maciver were voted in as Interim-Chair and Interim-Vice Chair.
- Uniform order for 2023-4 completed successfully.
- Successful school uniform table at school open day.

## Events

- Christmas Lights Switch on Event Dec 2023
- Free Dress Fridays (throughout 2023-24)
- Raffles held at P5-7 concerts

## Funding

- £396.40 raised at Christmas Light Switch on Dec 2023.
- £1224 Raised from raffles at P5-7 concerts.
- £1000 from the Point & Sandwick Trust towards new Christmas Lights

## Finance Report

- Purchase of a gift for every child at Christmas.
- Purchase of P7 leaving gift vouchers – Argos
- Purchase of confetti cannons
- Coach hire(s)
- Purchase of Achiever of the Year trophies
- Christmas party supplies/selection boxes
- Sports day ice lollies

## Thanks to

- School staff and management for all the support, help and advice over the past year. Special mention to all the staff in the office who are always willing to help the PC in any way they can.
- All parents who have attended PC meetings, volunteered at events and shown support to the Parent Council over the past year.
- Karen Macdonald for the fantastic job she did with the uniforms this year, from ordering stock to organising the uniform stall along with the school Eco Committee.
- The Stornoway councilors who have supported the Parent Council over the year.
- Thanks to Sarah Maclean and Lynne Maciver for stepping in as Interim- Chair and Interim-Vice Chair from Feb 2024.

## FINANCE REPORT

The 2024 Finance report was presented.

### Headline Income Noted:

- BASF - £200
- Co-op Donation - £250
- Free Dress Friday monies - £670.82
- Treasure Hunt - £212.14
- Xmas Light Monies - £396.40
- CNES Creditors - £808
- Raffles - £1225
- Guess Reindeer Names Monies - £168
- Penny Wars - £216.86

### Headline Expenditure Noted:

- Reimbursement of receipted expenditures - £461.63
- Coach Hire - £540
- Grillburger - £747.70
- Prizegiving Trophies - £198.07
- Xmas Gifts - £1237.05

## **REVIEW OF CONSTITUTION**

It was agreed to defer this to the next meeting. Lynne to review and make suggested amendments. Mairi suggested to send the draft out a couple of weeks before the next meeting to allow members to review it.

## **APPOINTMENT OF OFFICE BEARERS AND COMMITTEE MEMBERS**

Danielle Lewis, Sarah Maclean and Mairi Macleod have all advised that they are stepping down from the committee. Emma Macsween is stepping down from her role as treasurer but agreed to stay on the committee. All in attendance who were already on the committee, agreed that they were happy to continue. Lynne to contact those who were previously on the committee but not at the meeting to confirm that they are happy to continue.

Office bearer roles were discussed.

**Chairperson** – Sarah nominated Lynne and Christine seconded the motion – Lynne agreed to be chair.

**Vice Chair** – there were no nominations around the room, and it was agreed to defer this position to the next meeting.

**Treasurer** – Lynne nominated Mairi Macmillan and Emma seconded the motion – Mairi agreed to be treasurer.

**Secretary** – Gillian Mackenzie was happy to continue as secretary for a 2<sup>nd</sup> year.

## **AOCB**

Peigi gave an update that the sports development project has now progressed to the planning stage, and it is hoped that the project will be complete by Autumn 2025.